



# PARENT INFORMATION PAGE

**\*ATTENTION: PLEASE KEEP THIS PAGE FOR YOUR REFERENCE\***

Dear Parent or Guardian,

We are pleased that your child would like to attend Camp McGovern this summer. Please ensure that you have received all 4 pages of the Registration Form from your Agency. (You will need a separate form for each child you would like to send). Please fill out the form(s) completely and return it to your agency representative with any payments you have agreed upon with your sponsoring Agency. **LIT/CIT applications require an additional question sheet to be submitted with the application form.**

Please make all fees payable to your Agency who in turn will forward it on to the camp. Please be aware that any forms not completely filled out will not be processed. **Incomplete forms may be returned to you or held until the required information is received.**

There is a \$45 non-refundable deposit applied to every registration received. Partial refunds will apply to cancellations made at least 48 hours in advance (12pm on the Friday before your child is to arrive). All cancellations after this time will not be refunded. Please be aware that all parent portions of the fees that are forwarded directly to the camp must be paid by "Money Order" payable to "Camp McGovern" (**please ensure your name is on it for identifying who to apply the payment to**). No personal cheques accepted. A \$10 charge will be applied to all requests for week changes after confirmation has been sent.

All camp spots are first come first served so please return the form as quickly as possible. **To make the placement process run smoothly it is important that you indicate your top 3 choices.** A recent, clear picture of your child is also required. Please include this with your form.

Below is a check-list to consult before sending in your registration form.

<input type="checkbox"/> All requested information is included	LIT/CIT applicants
<input type="checkbox"/> Signature on back of registration page	<input type="checkbox"/> Application questions are included
<input type="checkbox"/> Signature on front of Health form (Medical authorization)	
<input type="checkbox"/> Picture included	
<input type="checkbox"/> Health card number (OHIP) and Doctor's information	
<input type="checkbox"/> Payment included (Please see your Agency for their payment process)	

You should receive a confirmation package within 2 weeks of your form(s) being received by the camp office. This will include a packing list and travel information. **If you do not receive a confirmation by 2 weeks prior to your earliest week choice please contact the camp office. 519-369-6704.**

Sincerely,

**Camp McGovern**

Please fill in below and keep posted for your reference

**Camp McGovern Information**

My Week choices #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_

*\*If for some reason your first choice is full, the camp will contact you and confirm your second choice or arrange another alternate week. Otherwise a confirmation package will arrive in the mail.*